



Policy on Vocational Training Program Enrolment and Participation

1. Purpose

The purpose of this policy is to:

- define the requirements for participation in the ACRRM Vocational Training Program
- establish the requirements for having activities count towards ACRRM Vocational Training Program;
- define what actions are required to resume training if it lapses; and
- define training provider, registrar and ACRRM responsibilities.

The ACRRM vocational Training Program is a four year integrated program that enables registrars to fulfill all the requirements for Fellowship of ACRRM.

There are three training pathways available towards FACRRM. These are:

- the Vocational Preparation Pathway – offered by AGPT and provided by Regional Training Providers;
- the Remote Vocational Training Scheme – provided by RVTS; and
- the Independent Pathway – provided by ACRRM.

2. Related Documentation

This policy should be read with reference to the following related documents:

- Fellowship: Vocational Training Handbook;
- ACRRM Enrolment and Membership form; and
- Training provider policies for active training.

3. Policy

3.1 The following requirements must be met to participate in ACRRM the Vocational Training Program:

1. Current Medical registration;
2. Holding Medical Indemnity Insurance;
3. Enrolment in the ACRRM Vocational Training Program;
4. Maintenance of ACRRM membership; and
5. Active training with a training provider in one of the three training pathways.

3.2 Enrolment in the ACRRM Vocational Training Program

To enroll in the ACRRM Vocational Training Program, registrars are required to:

- gain a place with a training provider on one of the three training pathways (AGPT, RVTS or ACRRM Independent Pathway); then
- enrol with ACRRM in the ACRRM Vocational Training Program; and
- become a member of ACRRM.

3.3 Counting activities towards training

For activities to count towards ACRRM Vocational Training Program training, registrars must:

- maintain medical registration in Australia with the National Medical Board;
- remain enrolled with a training provider;
- be actively training; and
- maintain ACRRM membership.

3.4 Active training

Active training includes all periods where the registrar is actively progressing towards Fellowship, including meeting training and assessment requirements. Periods of additional or extraordinary leave or not considered as active training.

3.5 Activities undertaken outside training

Activities undertaken outside the ACRRM Vocational Training Program will not automatically be counted towards training. They must be prospectively or retrospectively approved by the ACRRM Censor (see ACRRM policy on Recognition of Prior Learning).

Activities outside of training include activities completed by the registrar:

- prior to enrolment in the ACRRM vocational training program. (This includes registrars who initially choose to train towards FRACGP only and later decide to training towards FACRRM);
- while on leave;
- while without a training provider; and
- during any period where ACRRM membership has lapsed.

3.6 Lapse of ACRRM membership

Where a registrar has allowed ACRRM membership to lapse and wishes to resume training, the registrar must:

- pay the outstanding membership fees plus an ACRRM administration fee; and
- provide **information** to ACRRM **regarding** any activities undertaken during the intervening time period that they wish to count towards training. This must include verifiable evidence from the training provider, supervisor etc.

3.7 Registrars not enrolled with a training provider

Registrars who are no longer enrolled with a training provider and wish to complete training requirements are required to gain a position with training provider on one of three training pathways.

4. Responsibilities

4.1 Registrars are responsible for meeting the requirements of the ACRRM Vocational Training Program and the requirements of the training provider.

4.2 Training providers must notify ACRRM of any factors that will affect completion of training (some of these are covered in other policies). This includes:

- changes to number of hours of training (see part-time policy);
- leave additional to leave prescribed by law (see leave policy);
- failure by registrar to meet training provider requirements;
- changes in the registrar's medical registration status;
- transfer to or from another training provider and/or pathway; and
- withdrawal, suspension or dismissal of the registrar by the training provider.

4.3 ACRRM must consider any activities undertaken outside of training for retrospective approval.

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